



SWIM NOVA SCOTIA TECHNICAL DIRECTOR

Swim Nova Scotia invites applicants to apply for the full-time **Technical Director** position.

Swim Nova Scotia is the governing body for all swim clubs in Nova Scotia. Our organization is made up of over 50 clubs – including, summer, year-round and masters, and boasts a membership of over 2,500 (swimmers, coaches, volunteers, and officials) ranging in ages 5 to 80+ years old.

Our mission is to support and produce individual excellence. Swim Nova Scotia helps athletes to develop their potential whether for fitness or Olympic caliber. We are a non-profit organization that focuses on supporting and producing individual excellence at the International, National, Provincial and Novice levels. Swim Nova Scotia has been a part of competitive swimming across Canada and was incorporated in 1996.

Linking to the Swim NS [Strategic Plan](#) and in alignment with our [core values](#), this role focuses on the implementation and continued development of technical services that support the Swim NS membership.

Overview:

The Technical Director will work closely with the Executive Director and lead the technical operations through ongoing program review, assessment, and development of technical programming.

Roles:

- Work in a team environment to ensure operations of Swim NS are aligned with key stakeholders and partners
- Development and leadership of Swim NS technical strategy and related programming
- Provincial competition strategy, including development, review, and evaluation
- Provincial competition technical conduct
- Technical leadership on coaching committee
- Program specific budget development
- Grant application development
- Provide written reports as required
- Club development through visitations
- Providing in-person training and/or camp opportunities to selected club swimmers
- Development and application of Swim NS athlete ID, tracking and reporting programs, including selection criteria
- Identification and evaluation of targeted club and provincial ID swimmers
- Review and assessment of Swim NS performance rankings and results
- Coaching professional development and mentorship lead
- Reconciliation of project finances and personal expenses
- Position will require evening and weekend work

Other duties may be requested from time to time by the Executive Director



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Qualifications:

- NCCP Senior Coach/Level 3 or equivalent or above
- Minimum of ten years of competitive swim coaching experience
- Enthusiastic, self-motivated, well organized, with strong communication and leadership skills
- Possess expert knowledge in all technical aspects of competitive swimming
- Computer skills (Microsoft Office, Hytek, etc.) considered necessary
- Desire to continue professional development
- Ability to demonstrate a reliable and professional presence
- Ability to gain membership with the Canadian Swim Coaches Association (CSCA), Swimming Canada (SNC) and Swim Nova Scotia
- Successful candidates must provide a Criminal Records Check including Vulnerable Sectors Search
- Successful candidates must meet all Swim Nova Scotia [Coach Membership Requirements](#)

Closing date is January 6, 2023 (11:59pm Atlantic Time)

All applications will be held in confidence; responses will only be given to those that are chosen for an interview.

Thank you to all who apply.

Please [EMAIL](#) resume and cover letter to:

Bette El-Hawary
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